

## **Window Screens, Proof of Insurance & Lease Agreements**

Dear Homeowner(s),

This is a friendly reminder that all window screens must be put back into windows that are missing them. Also to insure we always have up to date records on file we are requesting the following:

- Current proof of condo insurance
- Lease agreements for those condos with renters.

Thank you for your cooperation with getting these documents to us.

Alexus Pavia  
Assistant Community Association Manager  
Desert Management  
400 S. Farrell Dr., #B, Suite 210  
Palm Springs, CA 92262  
Tel: (760) 325-4257 Fax: (760) 778-6846